

ADMISSION RULES/GUIDELINES:

For the information about the courses offered under various Constituent Institutions and the Teaching Departments of the University along with the details like admission rules, seat intake, minimum eligibility criteria for admission, basis of seat allotment, please refer Necu University Admission Brochure.

Process of counseling and admissions starts from May till the June, every year. In case of Lockdown or any other circumstances University may also conduct Online Counselling, with due Approvals. After Online Counselling students must submit all original documents for verification to counseling department.

- Original TC/Leaving Certificate,
- Character Certificate and
- Migration Certificate will be submitted in the allotted constituent institutions or teaching departments.

Seats allotment in courses will be done - first on the basis of marks obtained in entrance examination (if required) and thereafter for all the remaining seats on the basis of marks obtained in the qualifying examination.

The admission of applicant will be confirmed only on the fulfillment of minimum educational eligibility criteria and submission of semester/yearly fees.

At the time of admission confirmation, applicant shall submit original documents of

- Transfer Certificate,
- Character Certificate,
- Migration Certificate,
- five Passport Photos,
- online or offline Anti-Ragging affidavit,
- first semester/year tuition fees,
- Hostel or Transport Fees (if applicable) and
- other Fee of University at the Counseling Office of the University.

Please note that the verification of all documents will also be carried out in the allotted constituent Institutions or teaching department of university and

applicant shall submit two sets of self attested zerox copies of all the documents. Applicant shall ensure to fill correct permanent address, telephone nos, mobile nos, Email Id, Aadhar number and blood group at the time of admission in the Application Form and Online ERP Section.

University administration can change the admission guidelines time to time which shall be displayed and should be got confirmed from the University Website. Applicant and parents shall ensure to visit the university website regularly.

In case of cancellation of admission, candidate needs to apply for cancelation of admission to counseling office of the university before 06 days from the last date of admission. And only tuition fees will be refunded after 10% deduction but other fees is non-refundable.

Enclose following photo copies of all self attested documents in two sets along with the application form:

- 1: Valid admt card and merit score of entrance examination (if applicable)
- 2: Mark sheet of qualifying examination
- 3: Mark sheet of Higher secondary examination or 10+2 examination
- 4: Mark sheet of 10th examination or secondary examination
- 5: Domicile certificate
- 6: Caste certificate issued by competent authority (if applicable)
- 7: Income certificate issued by competent authority (if applicable)
- 8: Percentage/marks conversion authorized documents of respective Board/University (Applicable only in case Grade based mark sheet)
- 9: Permanent address proof
- 10: Aadhar Card
- 11: Five colour passport size photographs

Documents required in original form:

- Original Anti-Ragging Affidavits of Student and Parent
- Original TC/College or School Leaving Certificate.
- Original Character Certificate
- Original Migration Certificate

List of original documents required for verification

1. Valid admit card and merit score of entrance examination (if applicable)
2. Mark sheet of qualifying examination

3. Mark sheet of Higher secondary examination or 10+2 examination
4. Mark sheet of 10th examination or secondary examination
5. Domicile certificate
6. Caste certificate issued by competent authority (if applicable)
7. Income certificate issued by competent authority (if applicable)
8. Percentage/marks conversion authorized documents of respective Board/University (Applicable only in case Grade based mark sheet)
9. Permanent address proof
10. Aadhar Card